



Czech contact: Plesivecka 109, 381 01 Cesky Krumlov, Czech Republic, email: [zdenka@milkwoodinternational.org](mailto:zdenka@milkwoodinternational.org)  
US Contact: [peter@milkwoodinternational.org](mailto:peter@milkwoodinternational.org)

Thank you for your interest in a Milkwood Artist Residence. Our dedication to promoting creative processes through residencies and support services allows us to develop flexible arrangements with visiting artists and scholars. One of the few restrictions we hold is that Milkwood provides artists accommodations for no less than two weeks at a time. Shorter stays will be considered as guest accommodations, which carry a significantly higher fee. Additional services and studio space may or may not require additional fees, depending on type of service and space availability. We understand that individual artists may have unique requests; therefore, we work with various artists and arts organizations in Cesky Krumlov to meet as best we can those various needs. It is important that you provide as much relevant information as possible on your application. Should your application be accepted, we will respond with a full description of additional services available based on your requests. Application processing takes about one month. You should request accommodations no less than six months prior to your expected stay. A full deposit is required at least one month prior to your arrival. Please email the complete form and file attachments to [info@milkwoodinternational.org](mailto:info@milkwoodinternational.org). If you need to send physical materials, please email with specifics of the materials for further directions. Any materials that need to be returned must be accompanied with a self-addressed stamped envelope.

### Application Form

First name \_\_\_\_\_ Last name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_ Country \_\_\_\_\_

Tel \_\_\_\_\_ Email \_\_\_\_\_

Url: \_\_\_\_\_

Ideal number of days \_\_\_\_\_ Earliest arrival date \_\_\_\_\_ Latest departure date \_\_\_\_\_

**Please describe how you will use your time at Milkwood. (You may attach additional pages.)**

**Why do you want to stay in South Bohemia?**

**How did you hear about Milkwood Artist Residency:**

- Website (please name: \_\_\_\_\_)
- Other residency program (please name: \_\_\_\_\_)
- University / Art school (please name: \_\_\_\_\_)
- Past Milkwood artist
- Other (please describe: \_\_\_\_\_)

**Please check the additional desired activities:**

- Exhibiting/Performing
- Teaching

**Please describe any facilities beyond the residency space you will require, including size & equipment:**

**Make sure you are submitting a complete application. Please check or put an 'X' next to each of the following:**

- Current resume
- Work samples (see instructions below)
- Self-addressed stamped envelope (SASE) for any works samples that need to be returned
- I understand that space for other than living accommodations are provided via collaborations with other local organizations and individuals and that prior to submitting my fees I will be provided a full description of additional facilities as requested, including distance from living accommodations, any use restrictions and support equipment/materials.
- I understand that there is a \$195/week residential accommodation fee for stays less than one month, which includes local welcome transportation to residence and orientation. Stays of one month are \$560 for first month, \$510 for additional months, which includes local welcome transportation to residence and orientation.
- I understand that I must submit 100% of my total accommodation fee at least one month prior to my intended stay.
- I am accurately representing my authorship or collaboration in submitted sample works.
- I will require no medical assistance from Milkwood or its staff. I have described all accommodations for access needed in this application.
- I am responsible for my own well-being during residency and have adequate insurance and means to cover any medical or personal liability incurred during or as a result of my residency.

---

**Sample work instructions**

**Performance Art** (Movement/Visual/Sound): Internet links to media with name, date and titles of works. Include a description of your role in the work(s) and the venues of their performance. Include any description of the work that will advance our understanding of them.

**Literature** (Writers) Poetry: submit six to ten poems; Drama: submit twenty pages of one script; Fiction or Literary non-fiction: submit chapter(s) or section of a book (maximum twenty-five pages). Submit work electronically formatted for letter-size or A4 paper. Label your writing samples with your name, title, date and publication information for each work if applicable. Unpublished material welcome.

**Music:** Composers: submit two full compositions via internet links or on CD. Musicians: submit at least fifteen minutes of performance. Include performance venue history and any description of the work that will advance our understanding of them.

**Visual Arts** (Painters, Sculptors, Installation Artists, Photographers, etc.): submit via internet links or CD twelve or more high-quality images in jpeg, tif, or bmp formats. Include any description of the work that will advance our understanding of them. No videos accepted in place of still images. No webpage references in place of still images.

**Other Genre** (Computer, etc.) Submit samples in formats that are accessible for review without need for special programs, equipment, accommodations, etc. (Assume that reviewers have no review assistance beyond those implied in the other genres.) Include any description of the work that will advance our understanding of them.